

## Detailed information of Registration Process

1. You can get all required details (Course Duration, Benefits, Syllabus and Fee etc.) of our various online courses on **VidyBridge Portal** (<https://vidyabridge.bsninfotech.net/>).

2. You can get the “**Registration**” option on VidyBridge Portal.

3. Clicking of Registration option will open a Registration Form with following options –

**New Registration** – New Student with first time registration will select this option.

**Already Register but Payment INCOMPLETE** – Student has completed registration but fee payment is not completed, will use this option by entering their Registration No. (System send your Registration No. and Password after completing registration.)

4. New students have to fill following details online on portal –

### **Course Applied for -**

- Course Stream
- Course Name

System will show you course fee here also for your convenience.

### **Personal Details –**

- Student Name
- Father Name
- Date of Birth – select from calendar given
- Gender – Male/Female
- Category of Student – General/OBC/SC/ST (It will be used for career counselling and job assistance activities)

- Religion

#### **Correspondence Detail -**

- Address of your Home
- City
- State
- Country
- Pincode

These details will be used for communication and despatch of certificate and other documents as per policy.

#### **Contact Detail -**

- Mobile Number
- Email Id

All the communication will be done with you on email-id and mobile number. You will receive your Login Id & password for Learning portal on your mail. Your progress and our feedback will also be shared with you on your email Id.

#### **Academic Qualification –**

You have to provide your academic qualification with following details –

- Qualification
- School/College Name
- Board/University
- % Marks
- Passing Year

You have to click **ADD** button after filling these details. You can add more than one qualification.

It will be used for career counselling and job assistance activities.

**Upload photo –**

You have to upload your recent photo in JPEG/JPG image format.

Photo taken from mobile is having this format.

5. After Filling above details you have to click **Submit** button. This will save your all details and show your Registration Id on Screen, you should save this Id with you. System send one mail containing your Registration Id & password to Email-Id filled by you.

This Id and password is used for Login on student panel of **VidyaBridge** portal.

6. After completing registration system will provide you option to pay your fee in instalments and get attractive discounts through applying Discount Code/Referral Code. These options vary as per course and as per offers available at that time.
7. You will be redirected to online Payment Mode in next step , where you can pay Fee amount through internet banking , Credit Card or Payment gateways.

